

MINUTES OF THE SHIRLEY MCCLELLAN REGIONAL WATER SERVICES COMMISSION (SMRWSC) COMMITTEE MEETING HELD ON WEDNESDAY, OCTOBER 3, 2007 COMMENCING AT 7:00 P.M. AT THE GOLDEN CIRCLE CLUB IN CASTOR, ALBERTA

PRESENT: Tim Fox - Administrator
Dennis Cordel, Village of Halkirk
Lorne Thurston, Summer Village of White Sands
Paul McKay, Village of Donalda
Jay Slemp, Special Areas
Pat Gorcak, Village of Veteran
Grant Carl, Village of Consort
Herb Rock, Town of Coronation
Earl Marshall, County of Stettler
Bill Knight, Lacombe County
Don Munro, Stantec Consulting
Darwin Durnie, Stantec Consulting
Stephan Weninger, Stantec Consulting
Sara LaBrash, Stantec Consulting
Wayne Richardson, County of Paintearth
John VanDoesburg - Project Manager, Crystal Consulting

Brett Danskin, Village of Botha
Gordon Klatt, Village of Botha

REGRETS: Don Gregorwich, County of Camrose
Lorne Thurston, Summer Village of Rochan Sands
Darcy Wetter, Town of Castor
Darrell Szott, Village of Bawlf
Len Waters, Village of Big Valley
Jim McTavish, Village of Rosalind

CALL TO ORDER

Wayne Richardson called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA

Moved by Pat Gorcak

“that the Shirley McClellan Regional Water Services Commission Committee accept the October 3, 2007 Shirley McClellan Regional Water Services Commission Committee agenda as presented.” Carried

ADOPTION OF MINUTES

Moved by Grant Carl

“that the minutes of May 29, 2007 Shirley McClellan Regional Water Services Commission Executive Committee be approved as circulated.” Carried

REPORTS

Chairperson:

No report

Project Manager:

Project Manager John Van Doesburg presented his report, attached and forming part of these minutes.

Engineering – Project Update:

Stantec Consulting Ltd. presented the Engineer’s Report, attached and forming part of these minutes.

Financial:

Moved by Bill Knight

“that the Financial Report for the period ending September 17, 2007, attached and forming part of these minutes, be approved as presented.” Carried

“that the Stantec Invoices #20497 in the amount of \$32,084.08; #259792 in the amount of \$42,397.86; #260627 in the amount of \$89,154.79; and C & J Vanco Services invoice #107 in the amount of \$3,852.90 be approved for payment. Carried

BUSINESS

Interbasin Update:

Should be going before the province very soon.

Stettler Water Treatment Plant Update:

Stettler Water Treatment Plant – 12,000 cu. m. per day.

Status of Commission:

Looks like this should be approved in the next week

Town of Castor Letter:

Need to meet with the Town of Castor about the Water Reservoir.

Pat Gorcak nominated Jay Slem, Earl Marshall and Wayne Richardson, with John Van Doesburg, as the committee to negotiate with the various communities on their water reservoirs.

Proposed Alberta Land Find:

Moved by Earl Marshall

“that the Shirley McClellan Regional Water Services Committee approve Alberta Line Find of Brooks, Alberta to provide the line locations for the water line as presented at an estimated cost of \$74,000.00 including GST.” Carried

NEXT STEPS

NEXT MEETING DATE

Next meeting of the Shirley McClellan Regional Water Services Executive Committee will be held at 5:00 p.m. and the Commission Committee Meeting will be held at 7:00 p.m. on Tuesday, October 30, 2007.

ADJOURNMENT

The Shirley McClellan Regional Water Services Commission Committee Meeting adjourned at 8:15 p.m.

Chairperson (Wayne Richardson)

Administrator (Tim Fox)

PROJECT MANAGERS REPORT – October 3, 2007

1. Administration
 - a. General items
 - b. Commission Finalization

2. Interbasin -Water License
 - a. Material has been forwarded to the Province
 - b. The Act for Interbasin Transfer will be placed on the agenda for the Fall session

3. Funding
 - a. Funds are in bank account

4. Engineering
 - a. Tech Mtg underway

5. Financial
 - a. Process for the financial issues is being set up
 - i. Banking
 - ii. Borrowing from ACFC
 - iii. Cash Flow
 - iv. Budget
 - v. Administration System

6. Negotiation – Water Treatment Facilities
 - a. On hold until we can resolve the reservoir issue

7. Stettler Treatment Plant Upgrades
 - a. Upgrade is the design process

8. Commission Start Up
 - a. Waiting for the Province to Approve the Commission

9. Next Months Activities
 - a. Financial Process Continued
 - b. Funding and Cash Flow
 - c. Tech Mtg
 - d. Engineering liaison
 - e. Commission Start Up
 - i. Bank
 - ii. Office
 - iii. Process